Friends of the Hooksett Library  
Monthly Meeting Minutes - Approved  
December 3, 2019

In attendance: Andrea Southard (President), Deb Miville (VP), Jim Sibona, Linda Bonetti (Secretary), Barbara Davis, Tammy Hooker, Lena Rozzi (Treasurer)

The meeting was opened at 6:30pm by Andrea Southard.

Announcements:
Everyone enjoyed the delicacies for our holiday dinner...thanks to all!

Minutes:
Barbara Davis made a motion to approve the November 5, 2019 Minutes. Seconded by Jim Sibona. All in favor, motion passed.

Financial Report: Lena Rozzi
- Lena distributed financials and budget through email.

Librarian’s Report: Heather emailed a report to Tammy
- Review Book Sale below
- Amazon Smiles: reminder to log in to Amazon through Amazon Smiles and indicate “Friend of the Hooksett Library”
- Heather sent an article about “Annual Giving Campaigns” to consider for the future.
- Neighborhood News: Friends should be placing an article in addition to the one Anne does. Jim will do an Amazon Smiles article. Andrea will review all articles.

Events:
Book Sale Review
- Presale: $167 (Friday), Day of: $3898, Post Sale as of 11/29: $1831; Bake Sale: $332.50
- Discussion on date: leave as 2nd Saturday. Invite Food Pantry volunteers from Boy Scout Food Drive to come by on Friday.
- Friday: soft opening for Friends, Food Pantry volunteers, and teachers only. No patrons. Open until 5pm.
- Thursday: teachers only (Heather had sent an email telling them, but none showed). Maybe a flyer in the Teachers Lounge.
- Set-up: can Boy Scouts set up on Monday?
- Andrea can coordinate number of volunteers needed for rest of week.
- Stands: consider book ends with the paint sticks
- Presort major authors; category labels on boxes
- Consider putting mass market in lids in advance
- Man sale until 5pm day of sale, or have 2nd shift.
- Monday: make large “Give a donation” signs to remind people to pay upstairs
- Increase marketing: changeable signs around town
- Prices: 50c mass market. Finalize rest of pricing at next meeting
- Check out was wonderful with counters (3-4), then need only one cashier

Post Sale:
Can’t pick up books until next Monday due to snow storm 12/2. Need help this week to pack them up for disposal and store them as the Santa Party is Saturday, 12/7. Tammy to send email.

**Santa Party 12/7 (Friends function)**
Should be OK with volunteers

**Countdown to Noon Party Saturday, December 28th 11-12noon (Library function)**
Need volunteers for photo booth

**Friends of the Library Membership**
Letters and envelopes mailed 11/9: to 57 past and current members.
Linda to develop a spreadsheet of member info. Try Google Docs. (Mark may help)
Donor Perfect: check with Heather as to its value.

**Fundraising:**
**Quilt Results:** Liberty Philie (Linda’s granddaughter) won! Over $500 raised.
**NH Breathe:**
*Linda Bonetti made a motion to purchase 20 books for 2020 $460. Seconded by Barbara Davis. All in favor, motion passed.*
Jim will pick up the 20 books and check on fees for pointing people towards Breathe NH website.
**Library Bags:** Selling at desk $3
**Water bottles and tumblers:** thanks to Mark. Check out the display case. Nice gifts.

**Advocacy: No Report**

**New Business**
Tammy suggests we consider a workshop in early January to set goals and plan “Love your Library Month” in February with a membership drive. Also small committee meetings.

Meeting adjourned at 8:00pm.

**Next meeting to be held on Tuesday, January 7th at 6:30pm.**

Respectfully submitted,
Linda Bonetti