Volunteer Position Description

Position Title: Book Mending Volunteer

Purpose: Maintain library’s physical book collection.

Responsibilities: Repair bindings and physical care of library books in need of repair.

Reports to: Customer Service Supervisor

Length of Appointment: This volunteer position is ongoing or for a period of time depending on the individual. Agreement shall be reviewed and signed annually in May of each year.

Time Commitment: The Library Book Mending Volunteer position requires 5 – 10 hours per month.

Qualifications: Eligible candidates include adults over the age of 18 who meet the organization’s minimum criteria for a criminal background check.

Attention to detail.

Strong fine-motor skills, craft-oriented skills

Training Provided: Orientation session for library.

Overview of book binding and repair.