



31 Mount St. Mary's Way
Hooksett, NH 03106
HooksettLibrary.org

3D Printing Policy & Guidelines

Mission: To support artistic and technological creativity in accord with the library's long-standing mission to make self and group discovery in the science and technology fields accessible to and affordable for all age groups.

The Library's 3D printer(s) may be used for lawful purposes only. The public will not be permitted to use the Library's 3D printer(s) to create material that is...:

- ...Prohibited by local, State or Federal law.
- ...Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others (Such use may violate the terms of use of the manufacturer).
- ...A weapon or a weapon-related object.
- ...Obscene or otherwise inappropriate for the Library environment.
- ...In violation of another's intellectual property rights. For example, the printer(s) will not be used to reproduce a material that is subject to copyright, patent, or trademark protection.

All 3D print job requests must be submitted online for review by Library Staff, using an online submission form designated for this purpose.

Upon review, the Library reserves the right to refuse scanning and/or producing any content at any time.

As a guide to the potential cost of their requested print job, Patrons will be able to review a sampling of previously printed 3D objects with associated printing cost.

3D print jobs will be calculated at the rate of \$0.10 per gram at a \$2.00 minimum charge to cover print and staff time, as well as filament (PLA) consumption.

Library Staff will notify the Patron if their 3D print will cost more than \$5.00 to print. If 3D print will cost less than \$5.00, it will be printed without the need for approval from the Patron.

The Patron will be responsible for the full cost of a successful print for which they will be charged at pickup time.

Multi-piece requests will be considered on a case-by-case basis.

Only designated Library Staff will have hands-on access to the 3D printer.

*Hooksett Library 3D Printing Policy & Guidelines
Adopted 05/2018, Updated 04/2022*



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4/25/22 Changes:

3D print jobs will be calculated at the rate of \$0.10 per gram at a \$2.00 minimum charge to cover print and staff time, as well as filament (PLA) **ABS** consumption.

Only designated Library Staff **and volunteers** will have hands-on access to the 3D printer.