Things You Didn't Know Your Messages App Could Do!

Session Duration:
60-90 minutes

Subject:
iOS
Text Messaging
SMS
MMS

Materials Needed:
Apple device with Messages enabled and logged in

Resources Links:
Support.apple.com/en-ca/guide/iphone/welcome/ios
Support.apple.com/en-ca/guide/ipad/welcome/ios
Lynda.com/course-tutorials/iOS-12-Phone-iPad-New-Features/737762-2.html?org=hooksettlibrary.org

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DESCRIPTION
Bring your iPad or your iPhone to this class to find out all of the cool things that you didn't know you could do with the Messages app. After this class, expect your "cool-factor" among family and friends to increase by several counts!

START A CONVERSATION

• In Messages, you can have a conversation with one or more people.
• In the Messages list, tap the new message icon.
• Enter the phone number or Apple ID of each recipient, or tap the "+" sign, then choose contacts.
• On models with Dual SIM, to send an SMS/MMS message from a different line, tap the line shown, then choose the other line.
• Tap the text field, type your message, then tap the “up” arrow to send it.
• An alert “!” appears if a message can’t be sent. Tap the alert to try sending the message again.
• Tip: To see what time a message was sent or received, drag a bubble to the left.

PRO TIPS
To replace text with emoji, tap the smiley face or the globe icon to switch to the Emoji keyboard, then tap each highlighted word.

You can quickly reply to a message with a Tapback, like a thumbs up or a heart.

Double-tap the message bubble that you want to respond to, then choose your response.

**SWITCH FROM A MESSAGES CONVERSATION TO A FACETIME CALL**

In an Messages conversation, tap the profile picture or the name at the top of the conversation.

Tap FaceTime.

**USE BUSINESS CHAT**

U.S. only; beta) In Messages, you can communicate with businesses that offer Business Chat. You can get answers to questions, resolve issues, get advice on what to buy, make purchases with Apple Pay, and more.

Search for the business you want to chat with using Maps, Safari, Search, or Siri.

Start a conversation by tapping a chat link in the search results—for example, the company logo, or a text link (the appearance of the chat link varies with the context).

Note: Business Chat messages you send appear in dark gray, to distinguish them from iMessages (blue) and SMS/MMS messages (green).

**SEND ANIMATED EFFECTS IN MESSAGES ON IPHONE**

In the Messages app, you can animate a single message with a bubble effect or fill the entire message screen with a full-screen effect (for example, balloons or confetti). You can even send a personal message with invisible ink that remains blurred until the recipient swipes to reveal it.
SEND A HANDWRITTEN MESSAGE

Use your finger to write a message. The recipient sees the message animate, just as ink flows on paper.

In a conversation, rotate iPhone to landscape orientation.

Tap the scribble icon on the keyboard.

Write a message with your finger or choose a saved message at the bottom, then tap Done.

Tap the up arrow icon to send your message or to cancel.

After you create and send a handwritten message, the message is saved at the bottom of the handwriting screen. To use the saved messages again, tap it. To delete the saved message, touch and hold it until the messages jiggle, then tap the “x” icon.

USE A BUBBLE EFFECT

After you type a message, press the up arrow (touch and hold on models without 3D Touch).

Tap the choices to preview different bubble effects.

Tip: Want to send a personal message? When you use invisible ink, the message remains blurred until the recipient swipes to reveal it.

Choose the effect you want, then tap the up arrow to send your message.

USE A FULL-SCREEN EFFECT

After you type a message, press the up arrow (touch and hold on models without 3D Touch).

Tap Screen, then swipe left or right to preview different screen effects.

Choose the effect you want, then tap the up arrow to send the message or the “x” to cancel.

iMessage automatically uses the
followingscreen effects for specific text strings:

- Balloons for “Happy birthday”
- Confetti for “Congratulations”
- Fireworks for “Happy New Year”

SEND A PHOTO OR VIDEO

In Messages, do any of the following while writing a message:

- Take a photo within Messages: Tap the camera icon, frame the shot in the viewfinder, then tap the shutter button.
- Take a video within Messages: Tap the camera icon, choose Video mode, then tap the red recording button.
- Choose a photo or video: Tap the photos app icon in the app drawer, then swipe left to browse through recent shots, or tap All Photos.

Tap the up arrow to send your message or the “x” icon to cancel.

EDIT OR MARK UP A PHOTO

You can edit or mark up a photo to send in a Messages conversation.

- Tap the photos app icon in the app drawer, then choose a photo.

Tap the photo in the message bubble, then do any of the following:

- Tap Markup, use the Markup tools to draw on the photo, then tap Save.
- Tap Edit, use the photo editing tools to edit the photo, then tap Done.

Tap Done, add a message, then tap the up arrow to send the photo, or tap the “x” icon to remove the photo from the message bubble.”

ADD CAMERA EFFECTS TO A PHOTO OR VIDEO

On supported models, when you take a photo or video in a conversation, you can add camera effects to it—such as filters,
stickers, labels, and shapes.

Tap the camera icon, then choose a camera mode, such as Photo or Video.

Tap the star icon, then do any of the following:

(iPhone X and later) Tap the monkey icon, choose an Animoji, then tap the “x” icon to close the Animoji window.

Tap the filter icon, choose a filter to apply to your picture, then tap the “x” icon to close the Filters window.

Tap the text icon to add a text label, then tap the “x” icon to close the Text window.

Tap the shape icon to add a shape, then tap the “x” to close the Shapes window.

If you have stickers, you can tap them to add them to your picture.

Tap the shutter button to take a photo or the red button to record video.

Tap Done to add the photo to the message bubble, where you can add a message, or tap the up arrow to send just the photo directly.

**SEND AN AUDIO MESSAGE**

In a conversation, touch and hold audio mic icon to record an audio message.

Tap the play icon to listen to your message before you send it.

Tap the up arrow to send your message or the “x” to cancel.

Note: To save space, iPhone automatically deletes audio messages two minutes after you listen to them, unless you tap Keep. To always keep them, go to Settings > Messages > Expire (below Audio Messages), then tap Never.”

**SHARE, SAVE, PRINT, COPY, OR DELETE A MESSAGE OR ATTACHMENT**
In a conversation, do any of the following with attachments:

Share, save, or print an attachment:

- Tap the attachment, then tap the action/share box.
- Copy an attachment: Touch and hold the attachment, then tap Copy.
- Share items from another app: In the other app, tap Share or action box, then tap Message.
- Forward a message or attachment: Touch and hold a message or attachment, tap More, select additional items if desired, then tap the forward icon.
- Delete a message or attachment: Touch and hold a message or attachment, tap More, select additional items if desired, then tap the trash can.

**USE IMessage APPS IN MESSAGES ON IPHONE**

In the Messages app, you can decorate a conversation with stickers, schedule dinner and a movie, share a song, and more—all through iMessage apps, without leaving Messages. Expand your options by downloading more iMessage apps from the App Store.

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Browse and download iMessage apps
Tap the App Store icon to open the app drawer.
Tap the App Store icon, then tap Visit Store to browse for iMessage apps.
To manage iMessage apps
Tap the “***” icon in the app drawer.
Tap Edit, then do any of the following with your iMessage apps:

- Reorder apps: Drag the hamburger icon.
- Add an app to your Favorites: Tap the “+” icon.
- Remove an app from your Favorites: Tap the “-” icon.
- Hide an app: Turn the app off.
- Delete an app: Swipe left on the app, then tap Delete.”
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SEND A DIGITAL TOUCH EFFECT IN MESSAGES ON IPHONE

In an iMessage conversation in the Messages app, you can use Digital Touch to send animated sketches, taps, kisses, heartbeats, and more. You can even add a Digital Touch effect to a photo or video.

**Send a sketch**

Tap the heart icon in the app drawer.

Tap the color dot to choose a color, then draw with one finger.

You can change the color, then start drawing again.

Tap the up arrow to send your message, or tap the “x” icon to delete it.

**Express your feelings**

Tap the heart icon in the app drawer.

Send one of the following animations using gestures on the canvas. Your feelings are sent automatically when you finish the gesture:

Tap: Tap with one finger to create a burst of color. You can change the color, then tap again.

Fireball: Touch and hold with one finger.

Kiss: Tap with two fingers.

Heartbeat: Touch and hold with two fingers.

Heartbreak: Touch and hold with two fingers until you see a heartbeat, then drag down to break the heart.

Note: If you have Apple Watch or another sensor that records heartbeat data, Messages may use the recorded data when you send a Digital Touch heartbeat.

CHANGE MESSAGE NOTIFICATIONS ON IPHONE

In Settings, you can set up and manage message notifications for the Messages app and filter unknown senders.

Manage notifications for messages
Go to Settings > Notifications > Messages.

Choose options, including the following:

Turn Allow Notifications on or off.

Set the position and locations of message notifications.

Choose the alert sound for message notifications.

Choose when message previews should appear.

**SET THE ALERT SOUND FOR MESSAGES**

Go to Settings > Sounds & Haptics (on supported models) or Sounds (other models).

Tap Text Tone, then do one of the following:

Tap Vibration, then choose an option.

Tap a sound under Alert Tones to set an alert sound for messages.

Tap Tone Store to download an alert sound from the iTunes Store.

**ASSIGN A DIFFERENT RINGTONE TO A CONTACT**

Open Contacts, then select a contact.

Tap Edit, then tap Text Tone.

Choose an option under Alert Tones.

To allow alerts for messages sent by this contact even when Do Not Disturb is on, turn on Emergency Bypass.

**MUTE NOTIFICATIONS FOR A CONVERSATION**

In the Messages list, swipe left on the conversation.

Tap Hide Alerts.

**FILTER IMESSAGE MESSAGES FROM UNKNOWN SENDER**
Go to Settings > Messages.

Turn on Filter Unknown Senders.

This turns off iMessage notifications from senders who aren’t in your contacts and moves the messages to the Unknown Senders tab in the Messages list.

You can’t open any links in a message from an unknown sender until you add the sender to your contacts or reply to the message. If the message is spam, tap Report Junk (below the message) to delete and send the message to Apple.

**BLOCK MESSAGES FROM A SPECIFIC PERSON**

In a conversation, tap the name at the top of the conversation, then tap the “i” icon at the top right.

Tap the name or phone number to view the contact card.

Scroll down, then tap Block this Caller.

To view and manage your list of blocked phone numbers and contacts, go to Settings > Messages > Blocked. See the Apple Support article Block phone numbers and contacts on your iPhone, iPad, or iPod touch.

**DELETE A MESSAGE**

Touch and hold a message bubble, then tap More.

Select the message bubbles you want to delete, then tap trash can.

**DELETE A CONVERSATION**

In the Messages list, swipe left on the conversation.

Tap Delete.