

Official Minutes
Hooksett Public Library Trustees Meeting
July 13, 2010

Mary Farwell called the meeting to order 5:35 p.m.

Call to Order

Present Mary Farwell, Barbara Davis, Mac Broderick, Tammy Hooker, Linda Kleinschmidt, and Heather Shumway, Library Director.

Donations:

M. Farwell has made a motion to waive our normal waiting period to discuss anonymous donations. L. Kleinschmidt 2nd it. Approved by all.

L. Kleinschmidt made a motion to accept the anonymous donations made by Hooksett Citizens B. Davis 2nd it. Approved by all.

The following donations were made: turn granite sign around, maintain split rail fence and posts and maintain apple trees in front of library.

Election of officers: M. Broderick made a motion to elect Mary Farwell as Chairmain B. Davis 2nd it. Approved by all

L. Kleinschmidt made a motion to elect Barbara Davis as Treasurer.

M. Broderick 2nd it Approved by all

L. Kleinschmidt made a motion to made a motion to elect Tammy Hooker as Secretary. M. Broderick 2nd it Approved by all

Secretary's Report B. Davis made a motion to accept the June 8, 2010 minutes, L. Kleinschmidt 2nd it. Approved by all.

Treasurer's Report-a separate line will be made to show the return of health insurance overage to the town ending June 30, 2010.

Library Director's Report reviewed

Unfinished Business

Carpet installation has been completed. Extra carpet squares has been ordered. H. Shumway to contact Scott Richards at Spectrum Flooring in regards to a final review the final installation of carpet.

Looking to put plastic or other type of covering over the carpet near the kitchen to help protect the carpet.

Library Sign- HPL received \$30,000 from Duke Pointer from Stone Ridge LLC to satisfy the library funding agreement between 3A Development and HPL dated October 2008.

Library Sign Committee was formed: M. Broderick and T. Hooker to gather ideas.

Hiring Update

Adult Services/ Reference librarian has been posted.

Entered into non public at 7:15 pm under RSA
B. Davis made a motion to enter into non public
M. Davis 2nd it. Approved by all

Walmart grant- status is almost completed. H. Shumway or M. Farwell to drop off grant by end of week

Other unfinished business

Subcommittee Reports

Landscape Subcommittee will report next month.

Signage for non smoking needs to be distributed around the library. H. Shumway to review.

H. Shumway to have first draft of the annual report by July 19, 2010 to library trustees.

New Business

Acceptance of donations-
\$270.40 from Friends Bags
\$56.00 KBA Grant
\$214.40 for Summer Reading Program Mad Science from Kids Books and the Arts L. Kleinschmidt made a motion to accept donations M. Broderick 2nd it Approved by all

Personnel Plan final review was completed. M. Farwell will contact a person to type it up and format.

Trustee Bylaws- presented but deferred until next meeting. H. Shumway to email the Manchester's bylaws.

Fun in the Sun Reading Program H. Shumway to check with Miss. Vickie to see if they have been in touch with the program.

B Davis made a motion to adjourned and L. Kleinschmidt 2nd it. Meeting was adjourned at 8:50 pm.

Next meeting Tuesday, August 10, 2010 at 5:30 pm at the library