

Unofficial Minutes
Hooksett Public Library Trustees Meeting
March 16, 2010

Mac Broderick called the meeting to order 5:45 p.m.

Present Barbara Davis, Mac Broderick Acting Chairman, Tammy Hooker, Linda Kleinschmidt, and Heather Shumway, Library Director. Mary Farwell excused.

NON-PUBLIC SESSION per RSA 91-A:3,II (b) Personnel.

At 6:51 p.m. M. Broderick made a motion to go into non-public session per RSA 91-A: 3, II (b) Personnel. L. Keinschmidt 2nd it.

Roll Call vote: B. Davis – Yes; T. Hooker – Yes; L. Kleinschmidt -Yes; M. Broderick –Yes

At 6:55 p.m. the Board came out of the non-public session.

The Acting Chairman announced that the minutes of the non-public session would not be divulged at this time.

Secretary's Report

B. Davis made a motion to approve 2-19-10 minutes. L. Kleinschmidt 2nd it
Approved by all M. Broderick abstained

Treasurer's Report reviewed the budget report ending 2-28-10 H. Shumway to bring projected budget to the April 2010.

Deliberation Session on April 3, 2010 at 9:00 am at Cawley Middle School

Library Director's Report

H. Shumway to report to the April meeting our options in regards to the State of NH databases

Reviewed outstanding items in the collection

Unfinished Business

Technology Plan updated and was reviewed. All computers have been set up and in use.

Motor vehicle usage-H. Shumway to take to Christine at Town Hall and will report back to April meeting.

Insurance- Replacement cost on building to be revalued by LGC and T. Hooker to work on a replacement cost guide.

Teen Book Circulation – H Shumway to see about getting a picture in the Banner showcasing the Teen Room

CD shrinkage report-has been completed for the AV collection. No action taken at this time.

PLA conference charge has been refunded.

Programs Reports to be included in our monthly reports-Dad & Donuts was a success.

First quarter Greenough grant funds was received.

Facility Front Porch pillars-H. Shumway to obtain estimates by April meeting

Subcommittee Reports

Easter Egg Program-coming along fine

New Business

Acceptance of donations-

Barbara & Bob Thinnes \$126.00

Model T club \$30.00

Mrs. Stables \$20.00

Oscar Morin \$100.00

Greenough Grant \$1087.26

B. Davis made a motion to accept. L. Kleinschmidt 2nd it Approved by all

Marketing Plan-review the mission statement, vision statement and Goals for the April meeting. H. Shumway and staff will continue to develop marketing plan. H. Shumway to send copy to M. Farwell

Museum Passes-Seacoast Science Museum passes has been ordered

Staff Development quarterly report-H. Shumway has been meeting with the employees.

Internet Policy- B. Davis made a motion to approve Internet policy L. Kleinschmidt 2nd it Approved by all. H. Shumway to add reference to Child Safety Policy.

H. Shumway to e-mail final draft.

Volunteer Policy-H Shumway to bring to the April meeting

Meeting Room Policy-H. Shumway to send trustee the "old" meeting room policy and to review how the meeting room is being used. Bring to meeting in April

Other new business

Mango Language-20 people have signed up

Out of school suspension program has been moved to town hall.

B. Davis made a motion to adjourn. L. Kleinschmidt 2nd it Approved by all

Meeting adjourned at 7:40 pm

Next meeting to be held on April 13, 2010 at the library.